



DE LA HOWE

SCHOOL FOR AGRICULTURE

2020
LEGISLATIVE SESSION

BUDGET HEARING
PUBLIC EDUCATION AND
SPECIAL SCHOOLS
SUBCOMMITTEE
JANUARY 22, 2020

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KEY OFFICIALS

Interim-President

Dr. Sharon Wall
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Newly select Interim-President (Effective July 1, 2020)

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Director of Finance and Business Operations

Sylvester Coleman
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Director of Facilities

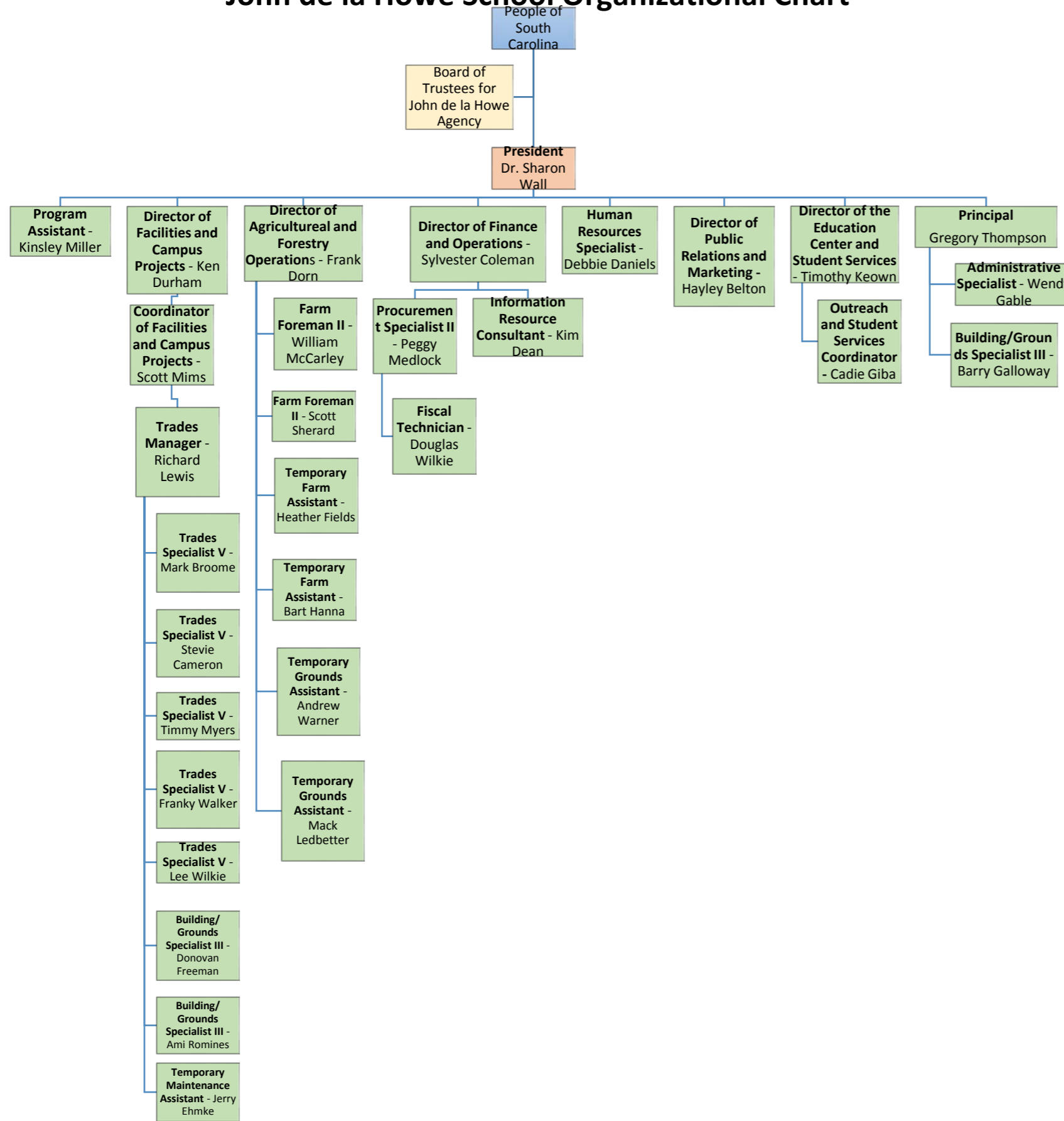
Ken Durham
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School Principal

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ORGANIZATIONAL CHART

John de la Howe School Organizational Chart



**JOHN DE LA HOWE
ACCOUNTABILITY REPORT
AND
SUMMARY**

AGENCY NAME:	John de la Howe School		
AGENCY CODE:	L120	SECTION:	7

Fiscal Year 2018–2019 Accountability Report

SUBMISSION FORM

AGENCY MISSION

The **vision** of the agency is to be the state’s leader in offering a rigorous agricultural education program that will challenge motivated high school students to develop their interest in agriculture and natural resources by providing classes and hands-on learning opportunities in one of South Carolina’s largest industries, agribusiness.

AGENCY VISION

The **mission** of the agency is to provide quality agricultural education that will enable its students to be our state’s future leaders in agribusiness, business, and education.

Does the agency have any major or minor recommendations (internal or external) that would allow the agency to operate more effectively and efficiently?

	Yes	No
RESTRUCTURING RECOMMENDATIONS:	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Is the agency in compliance with S.C. Code Ann. § 2-1-230, which requires submission of certain reports to the Legislative Services Agency for publication online and the State Library? See also S.C. Code Ann. § 60-2-30.

	Yes	No
REPORT SUBMISSION COMPLIANCE:	<input checked="" type="checkbox"/>	<input type="checkbox"/>

AGENCY NAME:	John de la Howe School		
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Is the agency in compliance with various requirements to transfer its records, including electronic ones, to the Department of Archives and History? See the Public Records Act (S.C. Code Ann. § 30-1-10 through 30-1-180) and the South Carolina Uniform Electronic Transactions Act (S.C. Code Ann. § 26-6-10 through 26-10-210).

	Yes	No
RECORDS MANAGEMENT COMPLIANCE:	<input checked="" type="checkbox"/>	<input type="checkbox"/>


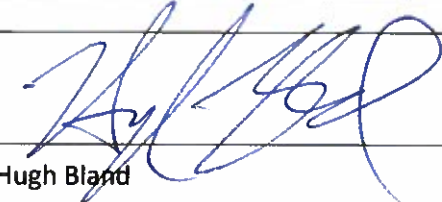
Is the agency in compliance with S.C. Code Ann. § 1-23-120(J), which requires an agency to conduct a formal review of its regulations every five years?

	Yes	No
REGULATION REVIEW:	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Please identify your agency's preferred contacts for this year's accountability report.

	<u>Name</u>	<u>Phone</u>	<u>Email</u>
PRIMARY CONTACT:	Dr. Sharon Wall	864-391-0414	Sharon.Wall@delahowe.k12.sc.us
SECONDARY CONTACT:	Sylvester Coleman	864-391-0418	Sylvester.Coleman@delahowe.k12.sc.us

I have reviewed and approved the enclosed FY 2018–2019 Accountability Report, which is complete and accurate to the extent of my knowledge.

AGENCY DIRECTOR (SIGN AND DATE):	
(TYPE/PRINT NAME):	Dr. Sharon Wall
BOARD/CMSN CHAIR (SIGN AND DATE):	
(TYPE/PRINT NAME):	Hugh Bland

AGENCY'S DISCUSSION AND ANALYSIS

Established in 1797, from the bequest of Dr. John de la Howe, a physician who immigrated to South Carolina in the 1760s. Dr. de la Howe's will provided land and resources to establish an "agricultural seminary" to help young people learn skills that would enable them to prosper for a lifetime. Guided by a 2017 Feasibility Study, the school's leaders are developing a residential School for Agriculture that serves high school interested agricultural and mechanical studies. The conversion is underway, and an opening date of August 2020 is planned.

In order for JDLH to reach its maximum potential it will be imperative to provide high quality educational programs, complete the deferred maintenance of facilities, regain accreditation, increase partnerships and marketing. This past fiscal year the agency has been aggressively increasing partnerships, completing maintenance of facilities and increasing campus usage.

For JDLH, the agency strategic plan is a comprehensive long-term plan with goals that address identified-critical areas that will allow a blueprint in accomplishing the mission and vision of the agency.

- **Goal 1:** Complete deferred maintenance on facilities
- **Goal 2:** Implement Marketing Plan
- **Goal 3:** Develop Agriculture School Curriculum
- **Goal 4:** Manage People and Physical Resources

Goal 1 Update: Complete deferred maintenance on facilities

The *Complete Deferred Maintenance on Facilities* has been a major element for Goal 1 as JDLH has worked diligently to address the residential cottages, roofing placement on facilities and upgrade the aged Information Technology and Phone System. Through completion of review of the Legislative Oversight Committee and near completion of the Senate Oversight Committee, the agency is striving to continue its improvements in our accountability and performance measures.

The challenges in renovating six residential cottages has been lengthened due to unforeseen issues as renovations began. For example, there have been plumbing issues, updating heating and air conditioning

as well as updating lighting to LED to provide energy savings. The Hugenot Residential Cottage is about 90% complete (information below).

Hugenot Cottage Renovated

Area Renovated	Completed Items
Kitchen	New flooring and countertops
Living Room	Painted and Furnishings
Bedrooms	Painted and Furnished

Roof replacements have been completed on 6 residential properties, 4 barns. The Administration Building was not completed this past fiscal year due to only one bidder whose bid exceeded the \$340,000 budget. However, JDLH plans to rebid this project in the fall of 2019. A contract has been awarded for the Family Life Center and will be completed in fiscal year 2020.

The agency succeeded in replacing its outdated phone systems and has contracted for 80% of Information Technology replacement.

Goal 2 Update: Implement Marketing Plan

The Marketing Plans efforts were fully engaged to increase the visibility of the agency. Through visits to various school consortiums throughout the state the agency was able to exceed the target of 68 school districts. Additionally, successful gains were realized in obtaining new community partners. Fourteen new community partners were gained which exceed our goal of ten. These new community partner will serve as critical partners in the success in developing and sustaining the school of agriculture. Finally, through our board approval and the hiring of a new director of student education center, the marketing efforts to provide agricultural education programs are moving forward. February 2019, the agency held an event for FFA in conjunction with the Clemson Extension Agent that resulted in weekend educational learning event for almost 20 students. Other positive uses of the campus were 2 Boy Scout Events and hosting the Certified Program Managers (CPM) kickoff event for 66 state employees from 42 different state agencies in the November 2018. Transportation is provided daily for local students

Goal 3 Update: Develop Agriculture School Curriculum

Goal 3 focuses on developing the Agriculture School Curriculum. Through collaboration with the Student Centered Education Consulting Group and board approval, the curriculum is 95% complete. With the hire of the new principal, final scheduling adjustments are being finalized on the curriculum. Final requirements for teachers are being completed with a goal of hiring in Spring/Summer of 2020. Finally, coordinated efforts with Piedmont Technical College and Clemson University were completed in securing matriculation agreements for dual enrollment plans for the agency. This will be a vital component in our mission as we market and recruit teaching staff and future students for the school of agriculture.

Goal 4 Update: Manage People and Physical Resources

For JDLH, managing our people and physical resources provides the foundation for our strategic success. The agency invested in farming equipment that will further aid in the expansion and sustainability of the farm agriculture program. Asset investments during physical year 2019 included tractors, barn materials and fencing needs. One of the largest impacts this past fiscal year 2019 was realized in the reduction of staff by over 50%. These savings resulted in over \$2,000,000 being available by special carryforward to align with our strategic goal of addressing our facilities renovations. Finally, the agency did finalize a timber cut and a fuel chipping effort to increase its timber management. Additionally, the agency had the US Forestry Commission in to review our tracts and engaged in an agreement of support for our future efforts. Finally, the board was presented with our objective of thinning several identified tracts for farmland reclamation.

RISK ASSESSMENT AND MITIGATION STRATEGIES

JDLH must regain accreditation to be successful as the school of agriculture. This area presents the largest risk for starting the acceptance of students by the fall of 2020. To mitigate this risk, the agency has hired a principal and secured meetings with the South Carolina Department of Education to submit accreditation filing. In addition, these meeting will serve as information gathering to ensure that all required reporting information is submitted.

The second mitigation strategy is that the agency has hire a director of student education center. This action will ensure that the education center is functioning for the agency and providing other educational experiences for students and adults. Furthermore, the agency will also continue utilizing partnerships with Clemson University, Piedmont Technical College as well as our other gained partners from fiscal year 2019.

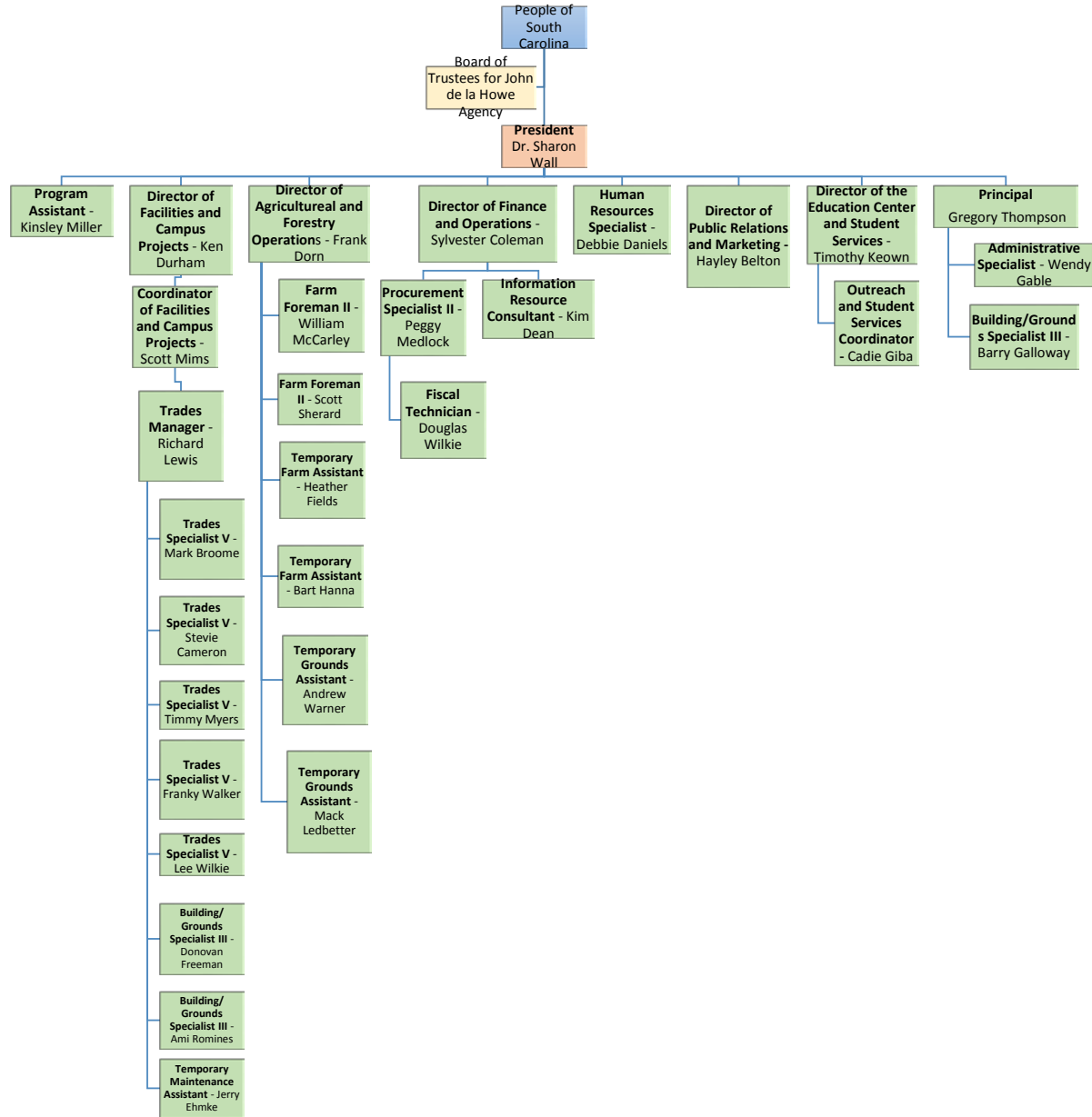
Finally, to maintain with our fiscal success, continued support from the General Assembly and realignment of savings from operational salaries and fringe to sustain the deferred facilities maintenance without the need for new funding.

RESTRUCTURING RECOMMENDATIONS

The following recommendations below are identified as potential agency improvement:

1. Legislature to pass enabling legislation for the agency to become the Governor's School for Agriculture at John de la Howe.
2. Continue with Proviso 7.4 – Reduction in Force Carry Forward
3. Program Name Change: Allow change and/or replace Wilderness to Student Education Center.

John de la Howe School Organizational Chart



Agency Name: **JOHN DE LA HOWE SCHOOL**

Fiscal Year 2018-2019
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Agency Code: **L120** Section: **7**

Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	2018-19			Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure		Base	Target	Actual				
Maintaining Safety, Integrity and Security	G	1			Complete deferred maintenance on campus facilities							
	S	1.1			Provide maintenance or contracting staff							
	M	1.1.1			Renovate 6 residential cottages for students	6	6	7/1/2019 - 6/30/2020	Facilities' Director reports	Agregate reported information and updated on agency dashboard	Provide safe and quality residential housing for students	
	M	1.1.2			Renovate Wilderness Center for Student Center use	1	1	7/1/2019 - 6/30/2020	Maintenance Report	Agency dashboard	Provide usable space for Student Center Education Activities	
	M	1.1.3			Renovate Family Life Center for four classrooms and computer lab	1	1	7/1/2019 - 6/30/2020	Maintenance Report	Agency dashboard	Provide school area for students until L.S. Brice School renovated	
	S	1.2			Security Improvements on campus							
	M	1.2.1			Construct security welcome gate	1	1	7/1/2019 - 6/30/2020	Facilities' Director report	Agency dashboard	Provide increased security at campus entry with guard personnel	
	M	1.2.2			Fire suppression water system re-designed and constructed	1	1	7/1/2019 - 6/30/2020	Facilities' Director report	Agency dashboard	Provide needed fire water suppression to campus facilities	
	M	1.2.3			Install campus outdoor lighting	1	1	7/1/2019 - 6/30/2020	Facilities' Director report	Agency dashboard	Increase safety campus wide through increased night visibility	
Education, Training, and Human Development	G	2			Continued Marketing Plan							
	S	2.1			Provide marketing enhance activities and techniques							
	M	2.1.1			Target 80% of SC school districts	85	68	7/1/2019 - 6/30/2020	Marketing Director's reports	Agency dashboard	Capture areas for potencial agriculture student recruiting	
	M	2.1.2			Update agency website and social media	4	4	7/1/2019 - 6/30/2020	Marketing Director's reports	Agency dashboard	Provide medium for informing general public	
	M	2.1.3			Increase advertising mediums and Public Relation events	6	6	7/1/2019 - 6/30/2020	Marketing Director's reports	Agency dashboard	Capture events on campus to expose general public of services	
	M	2.1.4			Execute Marketing Plan	5	5	7/1/2019 - 6/30/2020	Marketing Director's reports	Agency dashboard	Inform state of SC of the available agency services	
Education, Training, and Human Development	G	3			Develop Agriculture School							
	S	3.1			Regain accreditation and Curriculum Enhancement							
	M	3.1.1			Accept 80 students for inagural agriculture education class	80	80	10/1/2019 - 6/30/2020	Principal's reports	Evaluate received applications	Accept top 80 students from acceptance criteria	
	M	3.1.2			Hire 6 accredited teaching professionals	6	6	10/1/2019 - 6/30/2020	Principal's reports	Evaluate personnel that apply for teaching positions	Provide students with accredited teaching professionals	
	M	3.1.3			Apply for reaccreditation for school	1	1	9/1/2019 - 6/30/2020	Principal's reports	Requirements for SC Department of Education	Provide an accredited education institution for agriculture education	
	M	3.1.4			Host 10 events for Student Education Center	10	10	7/1/2019 - 6/30/2020	Education Center Director's report	Agency dashboard	Opportunity to host perspective students and community partners for Education Center development	
Healthy and Safe Families	G	4			Manage People and Physical Resources							
	S	4.1			Increase farm activities and facility safety entrance measures							
	M	4.1.1			Install Fob keyless access to main buildings	2	2	7/1/2019 - 6/30/2020	Manager's meeting report	Agency dashboard	Increased safety and accountability at facilities	
	-	4.1.2			Increase timber sales and convert to pastures by 200 acres	2	2	7/1/2019 - 6/30/2020	Director of Agriculture report	Agency dashboard	Increase the agency's sustainability	
	-	4.1.3			Develop trails for tree identification, hiking and horse riding	1	1	7/1/2019 - 6/30/2020	Director of Agriculture report	Agency dashboard	Align with agriculture vision and sustainability	

Agency Name: JOHN DE LA HOWE SCHOOL

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Agency Code: L120 Section: 007

Program Template

Program/Title	Purpose	FY 2018-19 Expenditures (Actual)				FY 2019-20 Expenditures (Projected)				Associated Measure(s)
		General	Other	Federal	TOTAL	General	Other	Federal	TOTAL	
I. - Administration	Provides executive leadership and policy governance for the agency, human resources, advancement and development, community relations, and overall strategic direction	\$ 369,372	\$ 36,767		\$ 406,139	\$ 297,032	\$ 43,809		\$ 340,841	
II. - Education	Accredited school providing educational experiences middle through high school educational services in a residential format. Transitioning to school of agricultural learning	\$ 294,143	\$ 6,181		\$ 300,324	\$ 847,510	\$ 52,000		\$ 899,510	
III. A. - Residential Services	Provides executive leadership and policy governance for the agency, human resources, advancement and development, community relations, and overall strategic direction	\$ 426,730			\$ 426,730	\$ 1,049,844	\$ 191,637		\$ 1,241,481	
III.B. - Behavioral Health	Clinical and Medical needs of agency	\$ 80,191	\$ 1,601		\$ 81,792	\$ 320,319	\$ 57,875		\$ 378,194	
III.C. - Experiential Learning(Farm)	Provides therapeutice activities for students and Farm Operations of agency	\$ 263,399	\$ 104,909		\$ 368,308	\$ 186,432	\$ 45,000		\$ 231,432	
III.D. - Wilderness Camp(Student Center)	Provides learning activities for students in middle and high school who are interested in agricultural learning	\$ 63,700			\$ 63,700	\$ 520,876	\$ 75,000		\$ 595,876	
IV. - Support Services	Provides fiscal and procurement services, fleet management, food service operations, housekeeping, maintenance of physical plant including facilities and grounds	\$ 737,342	\$ (688)		\$ 736,654	\$ 4,157,740	\$ 205,977		\$ 4,363,717	
V. - Employee Benefits	Employer's portion of FICA, State Retirement system premiums, Health and Dental Insurance premiums for subscribers and retirees, State Life Insurance and Long-term disability, and premiums for workers compensation and unemployment insurance	\$ 531,357	\$ (31,516)		\$ 499,841	\$ 682,912			\$ 682,912	
VI. - Non-Recurring Appropriations					\$ -	\$ 417,000			\$ 417,000	

Agency Name: JOHN DE LA HOWE SCHOOL

Fiscal Year 2018-2019
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Agency Code: L120 Section: 007

Legal Standards Template

Item #	Law Number	Jurisdiction	Type of Law	Statutory Requirement and/or Authority Granted	Does this law specify who your agency must or may serve? (Y/N)	Does the law specify a product or service your agency must or may provide?	If yes, what type of service or product?	If other service or product, please specify what service or product.
1	7.1	State	Proviso	Status Offender Carry Forward	No	No - But relates to sources of funding for one or more agency deliverables		
2	7.2	State	Proviso	Campus Private Residence Lease	No	No - But relates to manner in which one or more agency deliverables is provided		
3	7.3	State	Proviso	Deferred Salaries Carry Forward	No	No - But relates to sources of funding for one or more agency deliverables		
4	7.4	State	Proviso	John de la Howe Transition	No	No - But relates to manner in which one or more agency deliverables is provided		
5	59-49-10	State	Statute	John de la Howe School established in accordance with purposes of JDLH will	No	No - Does not relate directly to any agency deliverables		
6	59-49-20	State	Statute	School to be governed by board appointed by Governor	No	No - Does not relate directly to any agency deliverables		
7	59-49-30	State	Statute	Trustees required to attend at least one meeting a year	No	No - Does not relate directly to any agency deliverables		
8	59-49-40	State	Statute	Board to meet at least quarterly and at least once a year at school	No	No - But relates to manner in which one or more agency deliverables is provided		
9	59-49-60	State	Statute	Trustees to receive per diem and mileage as provided by state law	No	Yes	Board, commission, or committee on which someone from our agency must/may serve	
10	59-49-70	State	Statute	School declared a body corporate and powers defined	No	No - Does not relate directly to any agency deliverables		
11	59-49-80	State	Statute	Board shall elect Superintendent to lead agency	No	No - But relates to manner in which one or more agency deliverables is provided		
12	59-49-90	State	Statute	Board, Superintendent subject to oath; Superintendent to execute bond	No	No - Does not relate directly to any agency deliverables		
13	59-49-100	State	Statute	Purpose of John de la Howe School to carry out wishes of will of Dr. de la Howe	Yes	Yes	Other service or product our agency must/may provide	Agriculture and Mechanical school for twenty-four boys and girls
14	59-49-110	State	Statute	Trustees empowered to improve school's forestry and farm practices	No	No - But relates to sources of funding for one or more agency deliverables		
15	59-49-120	State	Statute	Estate of Dr. de la Howe appropriated for support of school	No	No - But relates to sources of funding for one or more agency deliverables		
16	59-49-130	State	Statute	School may use all money received through Clark's Hill Project	No	No - But relates to sources of funding for one or more agency deliverables		
17	59-49-140	State	Statute	Trustees set rules, regulations for governance of school	No	No - But relates to manner in which one or more agency deliverables is provided		
18	59-49-150	State	Statute	Families of students who can pay for their care in full or part	No	No - But relates to sources of funding for one or more agency deliverables		

Agency Name: JOHN DE LA HOWE SCHOOL

Agency Code and Section: L120 7

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Customer Template

Service/Product Provided to Customers	Customer Segments	Specify only for the following Segments: (1) <u>Industry: Name; (2) Professional Organization: Name; (3) Public: Demographics.</u>	Divisions or Major Programs	Description
Education	General Public	Public schools students in 9th, 10th and 11th grades	Administration	Promote school of agriculture leaning
Education Maintains the fiscal budget needed for all program components	General Public General Public	Industry and public Families across SC with youth that have an interest in agriculture learning	Education Center Support Services	Provide educational experiences for students and adults Financial support for all support services, academic, residential, experiential learning and wilderness(student education) components of the program
Promote educational services in residential environment Timber and Farm	General Public General Public	Industry and public Industry and public	Residential Experiential Learning	Provide a residential cottage environment that fosters education and life skills Farm and Timber Management activities and services

Agency Name:	JOHN DE LA HOWE SCHOOL
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Agency Code and Section:	L120	007
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			Partner Template
Name of Partner Entity	Type of Partner Entity	Description of Partnership	Associated Goal(s)
SC Saddle Club	Non-Governmental Organization	Assist with cleaning/construction of recreational trails	Campus beautification
Willington on the Way	Non-Governmental Organization	Provide philanthropy	Assist school with its mission
SC Forestry Associaiton	State Government	Forest Management Practices and Education Center Opportunities	Education and Forestry Management Services
Abbeville Area Hospital	Private Business Organization	Partner for health services	Health Services
Plum Branch Foods	Private Business Organization	Partner to grow okra for various health foods	Promote farm program
Piedmont Technical College	State Government	Continuing education opportunities for JDLH graduates	Continuing Education
U.S. Army Corps of Engineers	Federal Government	Timber Management	Timber Management
Clemson University Department of Ed	State Government	Continuing education opportunities for JDLH graduates	Continuing Education
Clemson University Department of Ag	State Government	Continuing education opportunities for JDLH graduates	Continuing Education
Index Journal	Non-Governmental Organization	Aid in public relations and marketing	Public Relations and Marketing
SC Retired Ag Teachers	Non-Governmental Organization	Provide mentorship to current SC agriculture teachers	Assist school with its mission
WCTEL	Private Business Organization	Mentor and provider for information technology	Information Technology
SC Farmer & Agribusiness Association	Non-Governmental Organization	Adult education program (required for agriculture education programs in SC)	Continuing Education
SC State Department of Education	State Government	Partner and aid in the process for accreditation	Education Services
University of Georgia	State Government	Landscape design for the JDLH campus	Campus beautification
Lloyd Roofing	Private Business Organization	Partner for roofing on campus facilities	Facility Improvements
Federal Correctional Institute	Federal Government	Painting services furniture in cottages	Community Partnership
Boy Scouts	Non-Governmental Organization	Use of Education Center	Community Partnership
JLA	Private Business Organization	Assist with renovations/construction on campus facilities	Facility Improvements
Avrett Company	Private Business Organization	Assist with renovations/construction on campus facilities	Facility Improvements
Cranston Engineering	Private Business Organization	Assist with renovations/construction on campus facilities	Facility Improvements
SC Department of Natural Resources	State Government	Teach wildlife skills, gun safety, educate on food plots, etc.	Mentor, teach students responsibility
Clemson Extension Service	State Government	Advise on agriculture, wildlife projects on campus	Promote farm program
Area Lions Clubs	Non-Governmental Organization	Assist with funding of activities for students	Provide safe environment
SC Forestry Commission	State Government	Provide bulldozer, truck for farm projects	Teach marketable skills
National Wild Turkey Federation	Private Business Organization	Provide hunting, outdoor opportunities	Mentor, teach students responsibility
Hickory Knob State Park	State Government	Provide golf venue for students, fundraisers	Mentoring and philanthropy
McCormick School District	K-12 Education Institute	McCormick District serves JDLH students in grades 10-12	Education services
JDLHS Alumni Association	Non-Governmental Organization	Alumni provide philanthropy, support to students	Provide stable, safe campus
Linus Project	Non-Governmental Organization	Provide blankets for JDLH students annually	Improve liveability of campus
Clark's Hill Striper Club	Non-Governmental Organization	Provide annual fishing tournament for JDLH youth	Mentoring, recreation
SC Legislature	State Government	Provide funding, direction	Assist school with its mission
Area Churches	Non-Governmental Organization	Provide philanthropy, support to students	Improve liveability of campus
SC School Districts	K-12 Education Institute	JDLH accepts referrals from SC schools	Address behavior, family issues
McCormick County Sheriff's Dept.	Local Government	Provides School Resource Officer for JDLHS	Increase school, campus safety
JDLHS Foundation	Private Business Organization	Solicits, raises funds from private sector	Benefit mission of JDLHS
MARSOC	Federal Government	Use of JDLH property for bi-annual training	Mentor, teach students
McCormick Children's Home	State Government	Residential Children's Home	Community Partnership
Federal Correctional Institute	Federal Government	Painting services furniture in cottages	Community Partnership
South Carolina National Heritage Corridor	Non-Governmental Organization	Article in Southern Edge Magazine	Community Partnership, Market agency
JDLHS Volunteers	Non-Governmental Organization	Assist with construction projects on campus	Improve liveability of campus
McCormick County Chamber of Commerce	Professional Association	Marketing Exposure	Marketing
Lexington County Soil and Water Conservartion	Local Government	Provide strategic planning	Community Partner
Hollow Creek Water District	Private Business Organization	Provide strategic planning	Community Partner
The Southern Edge Magazine	Private Business Organization	Marketing Exposure	Marketing

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Agency Code: L120 Section: 007

Report and External Review Template

Item	Is this a Report, Review, or both?	Report or Review Name	Name of Entity Requesting the Report or Conducting Review	Type of Entity	Reporting Frequency	Current Fiscal Year: Submission Date or Review Timeline (MM/DD/YYYY)	Summary of Information Requested in the Report or Reviewed	Method to Access the Report or Information from the Review
1	Internal Review and Report	Equal Employment Opportunity	SC Human Affairs	State	Annually	October 1, 2019	Employment practices to ensure diversity	Available on paper
2	Internal Review and Report	Unemployment Insurance	SC Employment Workforce	State	Quarterly	March, June, Sept. Dec.	Status of unemployment insurance for staff	Available on paper
3	Internal Review and Report	Retirement Report	SC Human Resources	State	Quarterly	March, June, Sept. Dec.	Status of funding for retirement benefits	Available on paper
4	Internal Review and Report	Quarterly Data Collection	SC Department of Education	State	Quarterly	Every 45 days	Data pertaining to students enrolled at JDLHS	Available on paper
5	External Review and Report	Annual Report Card	SC Department of Education	State	Annually	Sept. 30, 2019	Summary of student performance	Available on paper
6	Internal Review and Report	Annual Agency Budget	SC Budget Office	State	Annually	Sept. 20, 2019	Roadmap for agency spending	Available on paper
7	Internal Review and Report	Insurance Reserve Renewal	SC Budget & Control Board	State	Annually	Jan. 15, 2019	Liability assessments	Available on paper
8	External Review and Report	CPIP	Executive Budget Office	State	Annually	June 15, 2019	To provide a long range facilities plan for agency capital improvement projects	http://admin.sc.gov/budget/capital-budgeting-unit/CPIP
9	Internal Review and Report	Statement of Economic Interests	State Ethics Commission	State	Annually	March 30, 2019	Full disclosure required of senior staff	Available on paper
10	Internal Review and Report	Accountability Report	Executive Budget Office	State	Annually	Sept. 13, 2019	To provide annual update of agency's long range strategic plan	http://www.admin.sc.gov/budget/agency-accountability-reports and
11	Internal Review and Report	Senate Restructing Report	Senate Oversight	State	Annually	Jan. 15, 2018	To provide a restructuring and cost savings plan	www.scsdb.org
12	Internal Review and Report	CAFR	Comptroller General	State	Annually	July 5, 2019 - October 21, 2019	9 Reports that provide a consolidated annual finance report of agency	http://www.cg.sc.gov/Pages/default.aspx
13	Internal Review and Report	Deficit Monitoring	Executive Budget Office	State	Annually	Quarterly	To monitor budget quarterly to avoid and/or plan for operating deficits	N/A
14	Internal Review and Report	Minority Utilization Plan	Department of Administration	State	Annually	Sept. 2019	To provide update on agencies use of minority businesses	http://smbcc.sc.gov/resources.html
15	External Review and Report	Agency Technology Plan	USDOE, SCDOE	State	Annually	August 1, 2019	To provide 5 year technology plan and support for Erate	http://www.sc.ed.gov/
16	Internal Review and Report	Fees and Fines Report	Executive Budget Office	State	Annually	September 1, 2019	Provides all aggregate amounts of fines and fees that were charged and collected by the agency in the previous fiscal year	http://www.admin.sc.gov/citizens-services/annual-reports
17	External Review and Report	SCDOE PowerSchool Data Collection Reports	SCDOE	State	Annually	Aug. 2019 to June 30, 2020	Provides agency with school data collection reporting	http://www.ed.sc.gov/data/
19	Internal Review and Report	Procurement Reports	SC Materials Management Office	State	Quarterly	Quarterly	To report emergency sole source and unauthorized procurements	www.sfaa.sc.gov
20	External Review and Report	Energy Use Report	SC Department of Energy	State	Annually	Sept. 2019	Report of agency energy consumption for the year	JDLH records
21	External Review and Report	Fleet Management Report	SC Division of Motor Vehicle Management	State	Quarterly	Quarterly	Agency Fleet report	JDLH records
22	External Review and Report	Fair Market Rental Value	Department of Administration	State	Annually	Sept. 2019	Rental value of agency property	SCEIS and JDLH records
23	Internal Review and Report	FY2019-20 Federal Project Reviews	Executive Budget Office	State	Annually	February 15, 2019	Compilation of anticipated federal grants received during the upcoming fiscal year	Available on paper
24	Internal Review and Report	Agency Debt Collection Report	Senate Finance Committee Chair, House Ways and Means Committee Chair, Inspector General	State	Annually	February 28, 2019	Detailed report of the amount of outstanding debt and all methods used to collect	Available on paper
25	Internal Review and Report	Bank Account Transparency and Accountability Report	State Fiscal Accountability Authority	State	Annually	October 1, 2019	Itemized transaction report for composite reservoir bank accounts held by agency	https://cg.sc.gov/fiscal-transparency/bank-account-transparency-and-accountability

**JOHN DE LA HOWE
PRIORITIZED
BUDGET REQUEST
SUMMARY**

Agency Code: L120
 Agency Name: John De La Howe School
 Section: 7

BUDGET REQUESTS			FUNDING					FTES				
Priority	Request Type	Request Title	State	Federal	Earmarked	Restricted	Total	State	Federal	Earmarked	Restricted	Total
1	C - Capital	L. S. Brice School Renovation	5,827,112				5,827,112					0.00
2							0					0.00
3							0					0.00
4							0					0.00
5							0					0.00
6							0					0.00
7							0					0.00
8							0					0.00
9							0					0.00
10							0					0.00
11							0					0.00
12							0					0.00
13							0					0.00
14							0					0.00
15							0					0.00
16							0					0.00
17							0					0.00
18							0					0.00
19							0					0.00
20							0					0.00
21							0					0.00
22							0					0.00
23							0					0.00
24							0					0.00
25							0					0.00
26							0					0.00
27							0					0.00
28							0					0.00
29							0					0.00
30							0					0.00
TOTAL BUDGET REQUESTS			5,827,112	0	0	0	5,827,112	0.00	0.00	0.00	0.00	0.00

JOHN DE LA HOWE 2020-2021 BUDGET REQUEST

AGENCY NAME:

John de la Howe School

AGENCY CODE:

L120

SECTION:

7



Fiscal Year 2020-21 Agency Budget Plan

FORM A - BUDGET PLAN SUMMARY

**OPERATING
REQUESTS
(FORM B1)**

For FY 2020-21, my agency is (mark "X"):

- Requesting General Fund Appropriations.
 Requesting Federal/Other Authorization.
 Not requesting any changes.

**NON-RECURRING
REQUESTS
(FORM B2)**

For FY 2020-21, my agency is (mark "X"):

- Requesting Non-Recurring Appropriations.
 Requesting Non-Recurring Federal/Other Authorization.
 Not requesting any changes.

**CAPITAL
REQUESTS
(FORM C)**

For FY 2020-21, my agency is (mark "X"):

- Requesting funding for Capital Projects.
 Not requesting any changes.

**PROVISOS
(FORM D)**

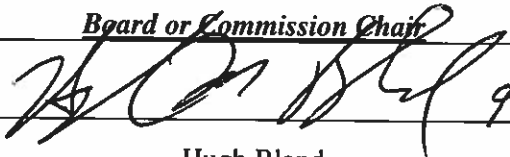
For FY 2020-21, my agency is (mark "X"):

- Requesting a new proviso and/or substantive changes to existing provisos.
 Only requesting technical proviso changes (such as date references).
 Not requesting any proviso changes.

Please identify your agency's preferred contacts for this year's budget process.

	<u>Name</u>	<u>Phone</u>	<u>Email</u>
PRIMARY CONTACT:	Dr. Sharon Wall	864-391-0413	Sharon.Wall@delahowe.k12.sc.us
SECONDARY CONTACT:	Sylvester Coleman	864-391-0418	Sylvester.Coleman@delahowe.k12.sc.us

I have reviewed and approved the enclosed FY 2020-21 Agency Budget Plan, which is complete and accurate to the extent of my knowledge.

	<u>Agency Director</u>	<u>Board or Commission Chair</u>
SIGN/DATE:	9-19-19 Sharon Wall	 9-19-19
TYPE/PRINT NAME:	Dr. Sharon Wall	Hugh Bland

This form must be signed by the agency head – not a delegate.

FORM B2 – NON-RECURRING OPERATING REQUEST

AGENCY PRIORITY	Priority Ranking 1 <i>Provide the Agency Priority Ranking from the Executive Summary.</i>																								
TITLE	L. S. Brice School Renovation <i>Provide a brief, descriptive title for this request.</i>																								
AMOUNT	\$5,827,112 <i>What is the net change in requested appropriations for FY 2020-21? This amount should correspond to the total for all funding sources on the Executive Summary.</i>																								
FACTORS ASSOCIATED WITH THE REQUEST	<p>Mark “X” for all that apply:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td><input type="checkbox"/></td><td>Change in cost of providing current services to existing program audience</td></tr> <tr><td><input type="checkbox"/></td><td>Change in case load/enrollment under existing program guidelines</td></tr> <tr><td><input type="checkbox"/></td><td>Non-mandated change in eligibility/enrollment for existing program</td></tr> <tr><td><input type="checkbox"/></td><td>Non-mandated program change in service levels or areas</td></tr> <tr><td><input type="checkbox"/></td><td>Proposed establishment of a new program or initiative</td></tr> <tr><td><input type="checkbox"/></td><td>Loss of federal or other external financial support for existing program</td></tr> <tr><td><input type="checkbox"/></td><td>Exhaustion of fund balances previously used to support program</td></tr> <tr><td><input type="checkbox"/></td><td>IT Technology/Security related</td></tr> <tr><td><input type="checkbox"/></td><td>Consulted DTO during development</td></tr> <tr><td><input checked="" type="checkbox"/></td><td>Request for Non-Recurring Appropriations</td></tr> <tr><td><input checked="" type="checkbox"/></td><td>Request for Federal/Other Authorization to spend existing funding</td></tr> <tr><td><input type="checkbox"/></td><td>Related to a Recurring request – If so, Priority # _____</td></tr> </table>	<input type="checkbox"/>	Change in cost of providing current services to existing program audience	<input type="checkbox"/>	Change in case load/enrollment under existing program guidelines	<input type="checkbox"/>	Non-mandated change in eligibility/enrollment for existing program	<input type="checkbox"/>	Non-mandated program change in service levels or areas	<input type="checkbox"/>	Proposed establishment of a new program or initiative	<input type="checkbox"/>	Loss of federal or other external financial support for existing program	<input type="checkbox"/>	Exhaustion of fund balances previously used to support program	<input type="checkbox"/>	IT Technology/Security related	<input type="checkbox"/>	Consulted DTO during development	<input checked="" type="checkbox"/>	Request for Non-Recurring Appropriations	<input checked="" type="checkbox"/>	Request for Federal/Other Authorization to spend existing funding	<input type="checkbox"/>	Related to a Recurring request – If so, Priority # _____
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<input checked="" type="checkbox"/>	Request for Federal/Other Authorization to spend existing funding																								
<input type="checkbox"/>	Related to a Recurring request – If so, Priority # _____																								
STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES	<p>Mark “X” for primary applicable Statewide Enterprise Strategic Objective:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td><input checked="" type="checkbox"/></td><td>Education, Training, and Human Development</td></tr> <tr><td><input type="checkbox"/></td><td>Healthy and Safe Families</td></tr> <tr><td><input checked="" type="checkbox"/></td><td>Maintaining Safety, Integrity, and Security</td></tr> <tr><td><input type="checkbox"/></td><td>Public Infrastructure and Economic Development</td></tr> <tr><td><input type="checkbox"/></td><td>Government and Citizens</td></tr> </table>	<input checked="" type="checkbox"/>	Education, Training, and Human Development	<input type="checkbox"/>	Healthy and Safe Families	<input checked="" type="checkbox"/>	Maintaining Safety, Integrity, and Security	<input type="checkbox"/>	Public Infrastructure and Economic Development	<input type="checkbox"/>	Government and Citizens														
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<input checked="" type="checkbox"/>	Maintaining Safety, Integrity, and Security																								
<input type="checkbox"/>	Public Infrastructure and Economic Development																								
<input type="checkbox"/>	Government and Citizens																								
ACCOUNTABILITY OF FUNDS	<p>These funds will parallel with the new educational mission of the agency becoming the Governor’s School of Agriculture and accomplishes: addressing the Educational needs of future agriculture students and also having physical facilities that are updated to address ADA compliance, safe chemistry, electrical and other code issues of this almost 40 year old building. Evaluation of these funds will include reporting on the number of students and community uses of the updated facilities with an end goal of educating approximately 350 students annually.</p> <p><i>What specific strategy, as outlined in the FY 2019-20 Strategic Planning and Performance Measurement template of agency’s accountability report, does this funding request support? How would this request advance that strategy? How would the use of these funds be evaluated?</i></p>																								

RECIPIENTS OF FUNDS

Primarily, contractors and architectural and engineering firms will be recipients of these funds. Funds will be allocated through a competitive bidding process as established by the State of South Carolina

What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?

JUSTIFICATION OF REQUEST

Renovation of the L. S. Brice School will be critical to the success of recruiting and retaining agricultural students. In today's competitive environment, the school will require updated facilities that provide technology and a comfortable environment that will be conducive to learning. This almost 50 year school building needs attention in areas that include: heating and air, flooring, shower facilities, gymnasium and electrical.

By year two JDLH will have an enrollment of approximately 350 day and night students and the main building (L.S. Brice School; 45,000sf) will need to be renovated and ADA/Code compliant. In addition, a parking lot will have to be constructed that would provide a minimum of 150 parking spaces. The Quackenbush initial study and the follow-up code review identified cosmetic and ADA/Code issues that need to be addressed before the school is ready to occupy. This project will bring the school into ADA/Code compliance as well as provide a safe and efficient building for our future students. In addition, the tennis courts and swimming pool will be demolished and replaced with student and staff parking.

If these funds are not received, then this will present a risk for the agency in recruiting distance students who may already have updated school facilities. In addition, renovation of the L. S. Brice school will provide an updated infrastructure and also assist the agency in providing a safe and secure facility for agricultural student to obtain an education.

Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. Does this non-recurring appropriation request create an annualization or need for recurring funds?

FORM C – CAPITAL REQUEST

AGENCY PRIORITY	Priority 1 <i>Provide the Agency Priority Ranking from the Executive Summary.</i>
TITLE	L. S. Brice School Renovation <i>Provide a brief, descriptive title for this request.</i>
AMOUNT	\$5,827,112 <i>How much is requested for this project in FY 2020-21? This amount should correspond to the total for all funding sources on the Executive Summary.</i>
CPIP PRIORITY	2020 priority 8. The agency's contingency plan in the event that this funding is not available is to seek loans and/or grant opportunities. <i>Identify the project's CPIP plan year and priority number, along with the first year in which the project was included in the agency's CPIP. If not included in the agency's CPIP, please provide an explanation. If the project involves a request for appropriated state funding, briefly describe the agency's contingency plan in the event that state funding is not made available in the amount requested.</i>
OTHER APPROVALS	The agency's board has approved that the agency moves forward. No other approvals have been made but this project will require JBRC and SFAA approvals <i>What approvals have already been obtained? Are there additional approvals that must be secured in order for the project to succeed? (Institutional board, JBRC, SFAA, etc.)</i>
LONG-TERM PLANNING AND SUSTAINABILITY	The agency plans to invest carryforward funds to secure architectural drawings for the renovations. With the renovations of the L. S. Brice School, the agency expects to extend the life of the school an additional 40 years. To maintain the building's maintenance and up keep, the agency plans to set aside carry forward and also maintain a portion of Timber Funds to address maintenance of the school. <i>What other funds have already been invested in this project (source/type, amount, timeframe)? Will other capital and/or operating funds for this project be requested in the future? If so, how much, and in which fiscal years? Has a source for those funds been identified/secured? What is the agency's expectation with regard to additional annual costs or savings associated with this capital improvement? What source of funds will be impacted by those costs or savings? What is the expected useful life of the capital improvement?</i>

SUMMARY

Renovation of the L. S. Brice School will be critical to the success of recruiting and retaining agricultural students. In today's competitive environment, the school will require updated facilities that provide technology and a comfortable environment that will be conducive to learning. This almost 50 year school building needs attention in areas that include: heating and air, flooring, shower facilities, gymnasium and electrical.

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Provide a summary of the project and explain why it is necessary. Please refer to the budget guidelines for appropriate questions and thoroughly answer all related items.

SUMMARY

To comply with the 3% General Fund reduction in the General Fund, this agency used the direct method of cost allocation to determine the most feasible manner to reduce FTEs. Through this method, it was determined that 3.2 reduction in positions would be in the Education program.

End result reflects a \$145,598 reduction in the General Fund to comply with the 3% reduction effort.

Please provide a detailed summary of service delivery impact caused by a reduction in General Fund Appropriations and provide the method of calculation for anticipated reductions. Agencies should prioritize reduction in expenditures that have the least significant impact on service delivery.

AGENCY COST SAVINGS PLANS

Areas that will continue to review and monitor include the efficiency of human capital resources and our physical resources. Repurpose use of savings will be to install LED lighting throughout the campus to reduce our utility consumptions.

What measures does the agency plan to implement to reduce its costs and operating expenses by more than \$50,000? Provide a summary of the measures taken and the estimated amount of savings. How does the agency plan to repurpose the savings?

FORM F – REDUCING COST AND BURDEN TO BUSINESSES AND CITIZENS

TITLE	Campus Renovations
<i>Provide a brief, descriptive title for this request.</i>	
EXPECTED SAVINGS TO BUSINESSES AND CITIZENS	Expected long-term annual savings to South Carolina citizens is \$85,000
<i>What is the expected savings to South Carolina's businesses and citizens that is generated by this proposal? The savings could be related to time or money.</i>	
FACTORS ASSOCIATED WITH THE REQUEST	Mark "X" for all that apply: <input type="checkbox"/> Repeal or revision of regulations. <input type="checkbox"/> Reduction of agency fees or fines to businesses or citizens. <input checked="" type="checkbox"/> Greater efficiency in agency services or reduction in compliance burden. <input type="checkbox"/> Other
METHOD OF CALCULATION	Continued energy savings measures and installing LED lighting in all major facilities and residential cottages which will result in decreased electrical utility use. The agency anticipates that utility use will decrease an average of \$7,000 monthly based on this prior year's savings.
<i>Describe the method of calculation for determining the expected cost or time savings to businesses or citizens.</i>	
REDUCTION OF FEES OR FINES	N/A
<i>Which fees or fines does the agency intend to reduce? What was the fine or fee revenue for the previous fiscal year? What was the associated program expenditure for the previous fiscal year? What is the enabling authority for the issuance of the fee or fine?</i>	
REDUCTION OF REGULATION	N/A
<i>Which regulations does the agency intend to amend or delete? What is the enabling authority for the regulation?</i>	

SUMMARY

Through improved efficiencies in the agency's human and physical capital, it is anticipated that the reduction in costs will result in better management and less of a burden to the South Carolina citizens. The continued management of the agency's facilities should continue to provide savings to the citizens of South Carolina and allow the agency to continue in its efforts to better manage its operations without any undue burden to the state of South Carolina.

Provide an explanation of the proposal and its positive results on businesses or citizens. How will the request affect agency operations?

PROVISOS REQUEST SUMMARY

Public Education and Special Schools Subcommittee Proviso Request Summary			
Proviso # in FY 20-21 Act	Proviso Title	Short Summary	Agency Reccomended Action (keep, change, delete, add)
7.1	JDLH: Status Offender Carry Forward	May carry forward unexpended Status Offender Funds	Keep
7.2	JDLH: Campus Private Residence Leases	Agency is authorized to lease private residences to employees	Keep
7.3	Deferred Salaries Carried Forward	Agency may carry forward deferred salary and fringe earned in prior fiscal year	Keep
7.4	JDLH Reduction in Force Carry Forward	JDLH is authorized to carry forward into the current fiscal year unexpended personal service funds from the August 2018 reduction in force. Funds to be used for deferred maintenance and renovation of agency	Keep

JDLH 2020 PROVISO'S

SECTION 7 - L120 - JOHN DE LA HOWE SCHOOL 2020 Provisos

7.1. (JDLHS: Status Offender Carry Forward) Unexpended status offender funds distributed to John de la Howe School from the Department of Education may be carried forward and used for the same purpose.

7.2. (JDLHS: Campus Private Residence Leases) John de la Howe School is authorized to lease, to its employees, private residences on the agency's campus. Funds generated may be retained and used for general operating purposes including, but not limited to, maintenance of the residences.

7.3. (JDLHS: Deferred Salaries Carried Forward) John de la Howe School is authorized to carry forward into the current fiscal year the amount of deferred salaries and employer contributions earned in the prior fiscal year for non-twelve month employees. These deferred funds are not to be included or part of any other authorized carry forward amount.

7.4. (JDLHS: Reduction in Force Carry Forward) John de la Howe School is authorized to carry forward into the current fiscal year unexpended personal service funds resulting from the reduction in force implemented in August 2018. These funds shall be used for deferred maintenance and renovation of agency assets.

**FISCAL YEAR
2020
CARRY FORWARD
BUDGET ENTRIES**

**JOHN DE LA HOWE SCHOOL
2020 CARRY FORWARD BUDGET AMOUNTS**

Doc. Date	Doc Year	Doc Number	Doc. Type	Process	Budget Type	Fund		Funded Program	Amount LC	Text
8/14/2019	2020	1000641340	CFGF	Carry For. Recv	Carry Forward Gen Fund	10010000		8900.000000X000	50,135.19	
7/8/2019	2020	1000630315	CFWD	Carry For. Recv	Carry Forward Special Items	10010021		0506.000000.000	318,002.16	
7/1/2019	2020	1000628529	CFWD	Carry For. Recv	Carry Forward Special Items	10010000		1507.000000.000	816,000.00	
7/2/2019	2020	1000628811	CFWD	Carry For. Recv	Carry Forward Special Items	10010000		1507.000000.000	475,532.00	
7/3/2019	2020	1000629410	CFWD	Carry For. Recv	Carry Forward Special Items	10010000		1507.000000.000	756,952.00	
7/8/2019	2020	1000630314	CFWD	Carry For. Recv	Carry Forward Special Items	10010000		1507.000000.000	440,000.00	
7/17/2019	2020	1000634440	CFWD	Carry For. Recv	Carry Forward Special Items	10010000		1507.000000.000	48,966.45	
7/30/2019	2020	1000638981	CFWD	Carry For. Recv	Carry Forward Special Items	10010000		1507.000000.000	353,953.00	

FTE BREAKDOWN

John de la Howe - 25 FTE's December 2019

Employee	Name (Sortable)	Job Class Title	Position	Job Class	Annual Salary
10113349	BELTON, HAYLEY	PUBLIC INFORMATION DIRECTOR I	61040596	BC30	\$ 58,086.00
10119332	BROOME, MARK	GENERAL MAINTENANCE TECHNICIAN III	60025875	KC35	\$ 35,700.00
10009483	CAMERON, STEVIE	GENERAL MAINTENANCE TECHNICIAN III	60025876	KC35	\$ 35,700.00
10108757	COLEMAN, RENSIE	PROGRAM MANAGER I	60025791	AH45	\$ 91,755.00
10011882	DANIELS, DEBORAH	HUMAN RESOURCES SPECIALIST	60025795	AG05	\$ 50,930.00
10031552	DEAN, KIMBERLEY	IT CONSULTANT I	60025792	AM65	\$ 58,085.00
10088851	DORN, OSCAR	PROGRAM COORDINATOR II	60025999	AH40	\$ 60,588.00
10029427	FREEMAN, DONOVAN	BUILDING/GROUNDS SPEC III	60025718	KA15	\$ 30,600.00
10012057	GABLE, WENDY	ADMINISTRATIVE SPECIALIST II	60025880	AA50	\$ 37,842.00
10139520	GALLOWAY, BARRY	BUILDING/GROUNDS SPEC III	60025995	KA15	\$ 29,632.00
10140941	GIBA, CADIE	PROGRAM COORDINATOR II	60025787	AH40	\$ 42,000.00
10138142	HANNA, DAVID	FARM FOREMAN II	60025788	LA97	\$ 28,500.00
10106614	KEOWN, TIMOTHY	ACADEMIC PROGRAM DIRECTOR	60025998	UE03	\$ 84,000.00
10012037	LEWIS, RICHARD	FACILITIES MAINTENANCE MANAGER I	60025799	KC42	\$ 57,946.00
10133194	MCCARLEY, WILLIAM	FARM FOREMAN II	60026075	LA97	\$ 33,430.00
10032695	MEDLOCK, PEGGY	PROCUREMENT SPECIALIST II	60025994	AC20	\$ 50,722.00
10138163	MILLER, KINSLEY	PROGRAM ASSISTANT	60025613	AH30	\$ 38,460.00
10011777	MYERS, TIMOTHY	GENERAL MAINTENANCE TECHNICIAN III	60025897	KC35	\$ 35,700.00
10062191	ROMINES, AMI	BUILDING/GROUNDS SPEC III	60025878	KA15	\$ 30,600.00
10120518	SHERARD, SCOTT	FARM FOREMAN II	60025979	LA97	\$ 33,430.00
10138225	THOMPSON, GREGORY	PRINCIPAL	60025722	UB07	\$ 100,000.00
10012112	WALKER, FRANK	GENERAL MAINTENANCE TECHNICIAN III	60025710	KC35	\$ 35,700.00
10127717	WALL, SHARON	AGENCY HEAD	60025707	UA01	\$ 109,010.00
10116943	WILKIE, HOWARD	GENERAL MAINTENANCE TECHNICIAN III	61040282	KC35	\$ 35,700.00
10116946	WILKIE, JAMES	FISCAL TECHNICIAN I	60025789	AD01	\$ 35,700.00

OTHER INFORMATION

